



Butterfield

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REQUEST FOR REFERENCE LETTER

Date of Application (DD/MM/YY): _____

Account Name (Print): _____

Reference letter to be issued in the name of: _____

Account Number(s): _____

Investment Portfolio: Yes No

Reference Letter(s) addressed to:
(Please include full mailing addresses)

Purpose of Reference: _____

Authorised signatory

Authorised signatory

Telephone:

Bank Use ONLY

Signature Verified By: _____

Collection Date:

Same Day Express (Fee: CI\$45.00)

Three (3) Business Days (Fee: CI\$20.00)

Collection Location:

Governors Square

Midtown Plaza

Butterfield Place

**For same day express service, requests must be received by 10:00 a.m., to be collected after 3:00 p.m. on the same day from the 2nd floor Reception, Butterfield Place, 12 Albert Panton Street. Fees quoted are per letter issued. Requests for the purpose of a Permanent Residency or Status application cannot be offered same day express service.*

Bank Use ONLY

Branch: _____

Instructions taken by: _____

Special instructions: _____

Fee to be debited from account: _____

CR21-12

Information Classification: Confidential